



**Town of Casco**  
Selectboard Minutes  
October 27, 2020

Selectboard Chair Tom Peaslee opened the meeting at 6:30pm.

**Selectboard Members Present:** Mary-Vienessa Fernandes (Vice Chair), Holly Hancock, Tom Peaslee (Chair), Robert MacDonald

**Staff Present:** Interim Town Manager Don Gerrish

Chair Tom asked for motion to approve the agenda.

1. Review and Approval of the Meeting Agenda

**The Selectboard moved (Hancock), seconded (Fernandes), and voted to approve the agenda with adding an item for an Executive Session at the end of the meeting to discuss the Town Manager Search: 4 in favor, 0 opposed, 0 abstentions**

2. Approval of Bills and Signing and Approval of All Open Warrants

**The Selectboard moved (Hancock), seconded (Fernandes), and voted to approve bills and sign and approve all open warrants: 4 in favor, 0 opposed, 0 abstentions.**

3. Approval of Minutes: October 6, 2020

**The Selectboard moved (Hancock), seconded (Fernandes) to approve the October 6, 2020: 4 in favor, 0 opposed, 0 abstentions.**

4. Public Participation

None.

6. Managers Update

- The Town Manager asked the Recreation Director to brief the Selectboard on the Recreation Department's activities for Halloween.

- The Town Manager discussed that a Vegetation Agreement had been signed with Sharon Davis, abutter to the Memorial Field Project Walking Path, to meet the Planning Board's condition of approval for the walking path location amendment at the Memorial Field Project.
- The Manager discussed the preparation for the upcoming election at the community Center.
- The Manager stated that the Town office holiday hours will be as follows:  
Closing at 1pm on Wednesday November 25 and closed November 26<sup>th</sup> & 27<sup>th</sup>.  
Closing at 1pm on Thursday December 24<sup>th</sup> and closed on Friday December 25<sup>th</sup>.
- The Manager stated he was planning a Goal Setting session with the Selectboard after the election.

7. Discussion of a proposed Electronic Sign Policy

The Selectboard discuss want they would like to see in a policy including who would control the sign and who could place information on the sign. They asked the Town Manager bring back a draft policy for their review.

8. Discussion of Amendments to Selectboard Rules of Order and Procedures.

The Selectboard reviewed the proposed draft and asked the Town Manager to make some minor revisions clarifying some dates. and bring back a revised proposal for approval.

9. Accepting the donation of \$5,000 from the Selavy Foundation for the Fire/Rescue Department.

**The Selectboard moved (Fernandes), seconded by (MacDonald) to accept the \$5,000 donation from the Selavy Foundation and the funds will be placed in the Fire/Rescue Special Revenue Account: moved (Fernandes), seconded (MacDonald): 3 in favor, 0 opposed, 1 abstention (Hancock). The Selectboard moved (MacDonald), seconded (Fernandes) that \$6,058 be transferred from the Fire/Rescue Special Reserve Account to the Rescue Reserve Account which is the amount remaining from a 2012 Regional Public Safety Study; 3 in favor, 0 opposed, 1 abstention (Hancock).**

10. Authorizing the Town Clerk to appoint the Warden and one or more Deputy Wardens, if necessary, for elections.

**The Selectboard moved (Hancock), seconded (MacDonald) to authorize the Town Clerk to appoint the Warden and one or more Deputy Wardens, if necessary, for elections: 4 in favor, 0 opposed.**

11. Approve the Warrant for a Special Town Meeting for Tuesday November 3<sup>rd</sup> to elect by secret ballot one Selectboard/Overseer of the Poor to fill the remainder of the term Expiring June 2021.

**The Selectboard moved (Hancock), seconded (Fernandes) to approve the Warrant for a Special Town Meeting for Tuesday November 3<sup>rd</sup> to elect by secret ballot one Selectboard/Overseer of the Poor to fill the remainder of the term Expiring June 2021: 4 in favor, 0 opposed.**

12. Public Comments

13. Selectboard Comments

Holly Hancock spoke about the Thompson Lake Report she received and was asked to send a copy by email to the Town Manager and Selectboard.

Mary Vinessa- Fernandes spoke about a zoom meeting with the Library that discussed the Library budget and day to day operations.

**The Selectboard moved (Fernandes), seconded (MacDonald), and voted to adjourn: 4 in favor, 0 opposed, 0 abstentions at 7:40 pm.**