



Town of Casco
Selectboard Minutes
August 4, 2020

Selectboard Chair Tom Peaslee opened the meeting at 6:30pm.

Selectboard Members Present: Mary-Vienessa Fernandes, Holly Hancock (Vice Chair), Tom Peaslee (Chair), Robert MacDonald

Staff Present: Town Manager Courtney O'Donnell

Chair Tom asked for motion to approve the agenda.

1. Review and Approval of the Meeting Agenda

The Selectboard moved (Peaslee), seconded (Holly), and voted to approve the agenda: 4 in favor, 0 opposed, 0 abstentions.

2. Approval of Bills and Signing and Approval of All Open Warrants

The Selectboard moved (Fernandes), seconded (MacDonald), and voted to approve bills and sign and approve all open warrants: 4 in favor, 0 opposed, 0 abstentions.

3. Public Participation

None.

4. Managers Update

- Work on the Memorial Field Park is moving along. Myself and a couple other staff met with abutters of the project to review issues related to the walking trail. Town Manager O'Donnell expects to take plans for an amended site plan for the project to Planning Board in September.
- We are reviewing Town procedures related to the pandemic and encourage folks to keep an eye out for updated information as things continue to evolve.

- Bulky Waste coupons have been ordered and we are waiting on delivery. Notice will be posted as soon as they are available, current ones don't expire until the end of the month.

5. 200 Roosevelt Trail Violation Follow Up Discussion

Chair Peaslee opened it up for discussion by the Board. Town Manager O'Donnell reviewed the discussion from the last meeting and stated it would be prudent to attach a timeframe for the work to be completed since it is already past due. She reviewed the recommendation provided to the Board at the previous meeting. There was further discussion about this by the Board and the owner of the property, Wayne Ward, did speak directly to the Board about his project and his intention to get the work done this month. There was discussion on setting a timeframe for the work to be completed or the Selectboard may take legal action to enforce.

The Selectboard moved (Hancock), seconded (MacDonald), made a motion and voted to give a deadline to Mr. Wayne Ward to have the work completed by September 1,2020, have it inspected for compliance with the site plan, and to take legal action if not completed: 4 in favor, 0 opposed, 0 abstentions.

6. Game of Chance License Approval Request: Camp Sunshine

The Selectboard moved (Hancock), seconded (Fernandes), and voted to approve the request: 4 in favor, 0 opposed, 0 abstentions.

7. Tenney Hill Waste Oil Fund Policy Discussion

Town Manager O'Donnell reviewed a summary of points developed to guide the direction of the policy that is being developed to assist residents with the replacement of their septic systems from funds received through DEP based on waste oil remediation money from a site in Casco. She reiterated that the importance of the policy is to ensure that it is fair and transparent. The purpose of the money is to help protect and preserve drinking water.

Items reviewed for the policy include: authority to act on the funds, purpose of money to improve properties in Casco not for resale value, money for well, income driven, discussion about zoning and proximity to bodies of water, requirements to receive money, cap amounts, who can apply, potential repayment and more.

Mary Fernandes disclosed that she herself is in need of such funding and wanted to make sure she was being transparent.

Town Manager O'Donnell stated the policy would need to be reviewed by the State and legal counsel prior to enactment.

8. Selectboard Policy Discussion

Town Manager O'Donnell reviewed the proposed policy guiding Selectboard actions, procedures, rules, and ethics. She explained the importance of such a policy in making sure everyone was aware of and on the same page about expectations of the Selectboard. She stated it's a good tool to help hold each other accountable and is very common for Towns to adopt. There was further discussion.

Chair Peaslee tabled the policy for a future meeting.

9. Public Participation

Joseph Stella, a member of the Thompson Lake Advisory Dam Committee, spoke about the request from Oxford for a Selectboard meeting on August 13 and requested that he meet with a couple of representatives of the Board prior to the meeting. It was decided Holly Hancock would definitely attend the meeting in Oxford and that the meeting would be posted in case Mary Fernandes and Thomas Peaslee also attend.

10. Selectboard Comments

Holly Hancock asked when the next Transfer Station Council meeting would occur. They meet quarterly and so the next meeting is this fall but it will be posted on the website.

Mary Fernandes asked about the Planning Matrix and the need to have it updated. Mary also referenced the feedback from staff and citizens that is available on the Town's website.

11. Executive Session 1 M.R.S.A. § 405(6)(F) -- Poverty Abatement Request 070720

The Selectboard moved (Hancock), seconded (Fernandes), and voted to enter Executive Session 1 M.R.S.A. § 405(6)(F) -- Poverty Abatement Request 070720: 4 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (MacDonald), and voted to come out of Executive Session 1 M.R.S.A. § 405(6)(F) -- Poverty Abatement Request 070720: 4 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (MacDonald), and voted grant a poverty abatement in the amount of \$1,433.72 pursuant to 1 M.R.S.A. § 405(6)(F) for FY 20 for case 070720: 4 in favor, 0 opposed, 0 abstentions.

12. Executive Session 1 M.R.S.A. § 405(6)(F) -- Poverty Abatement Request 071420

The Selectboard moved (Hancock), seconded (Fernandes), and voted to enter Executive Session 1 M.R.S.A. § 405(6)(F) -- Poverty Abatement Request 071420: 4 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (MacDonald), and voted to come out of Executive Session 1 M.R.S.A. § 405(6)(F) -- Poverty Abatement Request 071420: 4 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (MacDonald), and voted grant a poverty abatement in the amount of \$1,429.57 pursuant to 1 M.R.S.A. § 405(6)(F) for FY 20 for case 071420: 4 in favor, 0 opposed, 0 abstentions.

13. Adjournment

The Selectboard moved (MacDonald), seconded (Fernandes), and voted to adjourn: 4 in favor, 0 opposed, 0 abstentions.