



**Town of Casco**  
Selectboard Minutes

August 3, 2021

Selectboard Vice-Chair Robert MacDonald opened the meeting at 6:30pm.

**Selectboard Members Present:** Robert MacDonald (Vice-Chair), Holly Hancock, Scott Avery

**Selectboard Members Absent** Mary-Vienessa Fernandes (Chair)

**Staff Present:** Town Manager Tony Ward, Code Enforcement Officer John Weissman, Fire Chief Brian Cole, Town Clerk Penny Bean, Paramedic/FF Jon Morrison, Paramedic/FF Carl Van Nest, Paramedic/FF Dalton Bradley and Paramedic/FF Mike Doe.

**Public:**

Vice-Chair MacDonald asked for motion to approve the agenda.

1. Review and Approval of the Meeting Agenda

**The Selectboard moved (Avery), seconded (Hancock) to approve the agenda: 3 in favor**

2. Approval of Bills and Signing and Approval of All Open Warrants

**The Selectboard moved (Hancock), seconded (Hancock), and voted to approve bills and sign and approve all open warrants: 3 in favor.**

3. Approval of Minutes:

**The Selectboard moved (Hancock), seconded (Avery) to approve the July 20, 2021 minutes: 3 in favor.**

4. Public Participation

**None**

5. Managers' Report

- Anticipated Revenue Sharing numbers were released in Mid-July. The newest projects have Casco receiving a total amount of \$383,204 and the amount projected with the FY22 budget was \$300,000.
- We should be presenting to the Board commitment paperwork for your August 17<sup>th</sup> meeting. The preliminary review shows a probable Mil rate increase of \$0.06 or 0.38% increase.
- The Memorial Field project is near completion. Staff and I recommend a "soft opening" on August 24, 2021 with ribbon cutting. Obviously, all Board members will be invited to participate.
- The current digital sign continues not meeting the community's needs and not functioning at the expected levels. The needed parts for the repair are still unavailable. I am in the process of obtaining quotes for a new digital sign with upgraded capacity.
- I obtained quotes from CivicPlus to upgrade our website and increase the features to include emergency communications. The price for development and 1 year of hosting is \$14,000. If we proceed with option, I would request the Selectboard author a letter to the State of Maine to utilize ARPA funds for this project under the Public Health communication clause.
- The Town received 5 applications for the Public Works position. Interviews will occur over the next two weeks with the intention of hiring the employee for September 1, 2021.

6. Swearing in of Jonathan Morison, Carl Van Nest

**Ceremonial Only. No Action Needed.**

7. Discussion regarding recent enforcement actions and permitted application with Fire Chief Cole

**Discussion Only. No Action.**

8. Discussion to Consider a Capitalization Policy.

**Moved (Hancock), seconded (Avery), to approve a Town of Casco Capitalization Policy as presented and discussed: 3 in favor.**

9. Discussion on a Water Extraction and Storage Ordinance.

**Discussion Only. No Action.**

10. The Selectboard will consider a land enforcement action in Maine District Court regarding 15 Varney Road.

**Moved (Hancock), seconded (Avery), to approve authorized the Code Enforcement Officer to proceed with Land Enforcement Action in District Court against 15 Varney Road. 3 In favor.**

11. The Selectboard will consider a land enforcement action in Maine District Court regarding 388 Roosevelt Trail.  
**Moved (Avery), seconded (Hancock), to approve authorizing the Code Enforcement Officer to proceed with Land Enforcement Action in District Court against 388 Roosevelt Trail. 3 In favor.**
  
12. The Selectboard will discuss a credit/debit card policy.  
**Discussion Only. No Action.**
  
13. The Selectboard will consider forming an ad hoc committee to discuss options for shortterm rental regulations.  
**No formal action taken. Further discussion to occur at next meeting.**
  
14. The Selectboard will discuss a Comprehensive Plan proposal from North Star Planning.  
**Discussion Only. No Action and Requested Additional Proposals.**
  
15. The Selectboard will discuss a Chair transition policy  
**Discussion Only. No Action.**
  
17. Executive Session1 M.R.S.A.405(6)(F) Poverty Abatement Request- Case 08/03/21  
**Moved (Avery), seconded (Hancock), at 7:07 pm to go into Executive Session pursuant to 1 M.R.S.A. 405(6)(F) to hearing Poverty Abatement case # 8/3/2021. Out of executive session at 7:11 pm.**
  
18. Selectboard Comments
  - Selectperson Hancock wanted to ensure the Winter Sand RFP would contain specifications that ensured the quality desired by the Town.
  - Selectperson Hancock noted that maintenance of non-town cemeteries is becoming a challenge and the Town may need to explore methods of providing an assistance to these cemeteries and their associations.
  - Selectperson Avery commended everyone in involved in Casco Days and believes everyone enjoyed their experiences.
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16. The Selectboard will consider an Application for Special Taste Testing Event License  
**Tabled to 8/17/21 meeting due to lack of quorum.**

19. The Selectboard will consider an application for a Mass Gathering Permit-Major submitted by Sebago Lakes Region Chamber of Commerce  
**Tabled to 8/17/21 meeting due to lack of quorum.**

**The Selectboard moved (Avery), seconded (Hancock) to adjourn at 7:21 pm. 3 in favor.**