



Town of Casco

Selectboard Minutes- DRAFT

June 9, 2020

This meeting was rescheduled from June 2, 2020.

Selectboard Chair Tom Peaslee opened the meeting with the following announcement:

Due to the Governor's COVID-19 Stay at Home Directive, live public attendance will not be permitted at this meeting. The Selectboard will be live with social distancing and the public will be able to view the meeting live on Lake Region Television and the LRTV website.

The public may call in to the meeting via telephone by calling 627-4044 during the Public Participation section of the agenda or by emailing manager@cascomaine.org prior to 5:30 PM on 06/09/2020.

Selectboard Members Present:

Mary-Vienessa Fernandes, Holly Hancock (Vice Chair), Calvin Nutting, Tom Peaslee (Chair) and Grant Plummer

Staff Present:

Town Manager Courtney O'Donnell.

1. Review and Approval of the Meeting Agenda

There was discussion to change the agenda by moving agenda item 7 private roads to after item number 9 Town Meeting Warrant Review.

The Selectboard moved (Fernandes), seconded (Hancock), and voted to change the agenda items: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Fernandes), seconded (Hancock), and voted to approve the agenda for the June 9, 2020 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.

2. Approval of Bills and Signing and Approval of All Open Warrants

The Selectboard moved (Fernandes), seconded (Plummer), and voted to approve bills and sign and approve all open warrants: 5 in favor, 0 opposed, 0 abstentions.

3. Approval of Minutes (*May 19, 2020*)

The Selectboard moved (Fernandes), seconded (Plummer), and voted to approve the minutes of the May 19, 2020 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.

4. Manager's Update (*Courtney O'Donnell*)

- A reminder that the Town Office is open by appointment only. There is still a drop box, email and by phone call options. A reminder to the public to be patient, the process may take longer than normal.
- Absentee ballots are now available for the July 14th election. You can find an application on our website.
- The Casco Fire Department has sold Squad 3 and soon should be receiving the rest of the money due to them. They are expected to come pickup the vehicle next month.
- The Bridgton News is up and running again making the posting Town notices much easier for everyone.

5. Public Participation

Comments from the public via telephone: None.

Comments from the public via email: Sue Witonis sent an email about the Ward property. Specifically, "A few questions for today's meeting. What is the statue with the Ward violation? Why is there no silk fence anywhere on the property that was filled? When was the last sight visit by the CEO?" Courtney said that he had until the end of June to be in compliance. The CEO has been out to check the property.

6. Zoning Board of Appeals (Potential) Appointment: Geoffrey Hancock

Geoff submitted an email expressing interest in being reappointed to the Zoning Board of Appeals for another three-year term ending March 31, 2023.

It was moved (Fernandes), seconded (Plummer), and voted to reappoint to Geoff Hancock to the Zoning Board of Appeals for a three-year term: 4 in favor, 0 opposed, 1 abstention.

7. Winter Maintenance of Private Road Policy- MOVED AFTER ITEM 9.

8. Town Meeting Location Discussion

Courtney O'Donnell recommends, as allowed by the Governor's Executive Order, that the town meeting be held on July 28, 2020 by referendum vote. She checked with legal counsel and since the mandate is no more than 50 people in a group, it would be impossible to hold a regular town meeting due to historical attendance and be in compliance with the Governor's mandates. It also allows citizens to have their say from the safety of their home. If any necessary part of the referendum is not passed, such as Administration, then we would have to hold a Special Town Meeting at a later date. There was discussion on whether the ballot is ready for review. That will take place at the next Selectboard meeting on July 23, 2020 rather than a meeting on July 13.

It was moved (Fernandes), seconded (Plummer), and voted to have a Referendum vote in place of Town Meeting on July 28, 2020 as allowed by Executive Order 56: 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to change the date of the next Selectboard Meeting from July 16 to July 23, 2020: 5 in favor, 0 opposed, 0 abstentions.

9. Town Meeting Warrant Review

Courtney O'Donnell stated that the articles for dollar amounts have already been voted on, however, in order to turn the remaining business articles into questions for the ballot, they needed approval. Courtney followed up on some outstanding questions and explained the business article. Articles 10-20 listed on the draft were reviewed and action taken. The approved articles will be shifted into a referendum ballot along with the budget articles; numbers may change.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 10 about State Funds as written; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 11 about tax due dates as written; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 12 about disposal of real estate acquired through foreclosure as written; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 13 about prepayment of taxes as written; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 14 about grants as written; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to eliminate warrant article 15 about carry forwards as written; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 16 about gifts, donations, other funds as written; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 17 about disposal of town-owned assets as written; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 18 about overlay for abatements and interest as written; 5 in favor, 0 opposed, 0 abstentions.

The last two articles were tabled as part of the Winter Maintenance of Private Roads discussion.

10. Winter Maintenance of Private Roads

There was discussion by the Board to postpone the implementation of this policy to a later date.

It was moved (Hancock), seconded (Fernandes), and voted to remove any article about the policy winter maintenance of private roads policy for this year; 5 in favor, 0 opposed, 0 abstentions.

It was moved (Hancock), seconded (Fernandes), and voted to approve warrant article 20 about authorization for winter maintenance of private roads with updated language clarifying the 1972 standards; 5 in favor, 0 opposed, 0 abstentions.

11. Tenney Hill Waste Oil Fund Discussion

An application has been submitted under the Tenney Hill Clean-up site to pay for a private replacement of a septic system by Grant Plummer. There is no policy in place at this time that establishes a fair and transparent process for citizens to access the money. It is recommended by Courtney O'Donnell to have that in place prior to authorizing expenditures for private property. There was discussion to come up with a policy before doing anything. Courtney O'Donnell will reach out to other Managers to see if sample policies could be provided for the Board to review.

12. Public Participation

Comments from the public via telephone:

Robert Burns from 27 Coffee Pond Road called in asking for a list of Private Roads that were grandfathered to meet the 1972 standards. Courtney read the list to him.

Comments from the public via email: None

13. Selectboard Comments

- Holly Hancock mentioned seeing Splash – a water hauling company – at Pleasant Lake every day filling their truck. They mentioned wanting to donate to PLPP Dam.
- Holly also mentioned that the family who cares for the cemetery on Tenney Hill Road was inquiring about the town taking over that cemetery.
- Calvin Nutting mentioned the Casco Memorial Field and all the branches and dirt at the field. It was brought up that it is from clearing for the walking trails.

14. Executive Session 1 M.R.S.A. § 405(6)(F) – Poverty Abatement

The Selectboard moved (Hancock), seconded (Fernandes), and voted to enter Executive Session 1 MRSA subsection 405(6)(F) for poverty abatement request: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (Fernandes), and voted come out of Executive Session 1 MRSA subsection 405(6)(F) for poverty abatement request: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (Fernandes), and voted to grant a poverty abatement pursuant to title 36 MRSA 841 (2) for case number 030320 for FY 20: 5 in favor, 0 opposed, 0 abstentions.

15. Executive Session 1 M.R.S.A. § 405(6)(A) – Personnel: Town Manager

The Selectboard moved (Hancock), seconded (Fernandes), and voted to enter to Executive Session 1 MRSA subsection 405(6)(A) for Personnel: Town Manager: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (Fernandes), and voted come out of Executive Session for personnel: 5 in favor, 0 opposed, 0 abstentions.

Prior to adjournment, Grant Plummer submitted his resignation “tonight from the Selectboard.” He asked if he needed to come sign anything at the Town Office, Courtney O’Donnell indicated that something in writing for Town records would be good.

16. Adjournment

The Selectboard moved (Hancock), seconded (Fernandes), and voted to adjourn: 4 in favor, 0 opposed, 0 abstentions.