



**Town of Casco**  
Selectboard Minutes  
April 6, 2021

Selectboard Chair Tom Peaslee opened the meeting at 6:00pm.

**Selectboard Members Present:** Mary-Vienessa Fernandes (Vice Chair), Holly Hancock, Tom Peaslee (Chair), Robert MacDonald, Scott Avery

**Staff Present:** Interim Town Manager Don Gerrish

Chair Tom asked for motion to approve the agenda.

1. Review and Approval of the Meeting Agenda

1. **The Selectboard moved (Avery), seconded (MacDonald) to approve the agenda: in favor 5**

2. Approval of Bills and Signing and Approval of All Open Warrants

**The Selectboard moved (MacDonald), seconded (Hancock), and voted to approve bills and sign and approve all open warrants: 5 in favor.**

3. Approval of Minutes:

**The Selectboard moved (Hancock), seconded (Fernandes) to approve the March 16, 2021 minutes: 5 in favor.**

4. Public Participation

None.

## 5. Managers Update

The Manager reported the Community Center would be opening up for limited activities this week.

He announced that the bids for the paving projects would be opened on April 22, 2021.

The Memorial Day committee and the American Legion were working on holding an outside ceremony on Memorial Day.

Casco/Naples Earth Day Clean Up will be held on Saturday April 24<sup>th</sup>.

The electronic sign was still not functioning and hopefully a solution will be found in the coming weeks.

### 6. Interview and Appointment of Planning Board Member.

**Moved (Hancock), seconded (Avery) to appoint Ryan McAllister as a full member to the Planning Board for a term of 4/1/21 to 3/31/24; in favor 5**

### 7. Interview for open MSAD 61 School Board position.

**Moved (Hancock), seconded (MacDonald) to appoint Gary Lewis to fill the unexpired term ending 6/30/21 on the MSAD 61 Board of Directors; in favor 5**

### 8. Public Hearing for a Liquor License for Top of the Hill Grille.

Chair Peaslee opened the Public Hearing and no one spoke. He then closed the Public Hearing. **Moved (Avery), seconded (Hancock) to approve the Liquor License for Top of the Hill Grille: in favor 5.**

### 9. Renewal of Liquor License for Point Sebago.

**Moved (Hancock), seconded (Avery) to approve the renewal of the Liquor License for Point Sebago; in favor 4, abstaining MacDonald**

### 10. Discuss the request to make Valley Road a public Town Road. (MacDonald)

The Selectboard discussed the request to make Valley Road a town Road and asked that the Town Manager bring to the Selectboard a draft policy on accepting private roads as Town Roads.

### 11. Discuss the request from Brooke Blenkhorn and Family to purchase tax acquired property located at 15 Hancock Road (map 28-Lot 43).

The Selectboard decided that the property should be put out to sealed bid.

### 12. Discuss concerning a Budget Committee

The Selectboard asked that the Town Manager develop a draft policy on establishing a Budget Committee.

### 13. Discuss responses to the proposed amendments to the Winter Maintenance of Private Roads Policy.

The Selectboard discussed the responses from citizens and also asked the Town Manager to revise the proposed amendments to the Winter Maintenance of Private Roads Policy to remove the requirement that road associations or residents along the private roads certify that the roads meet the standards. The Town is hiring an Engineering company to review each road and determine if the road meets the requirements.

14. Discuss authorizing the Town Clerk or Deputy Town Clerk to approve Liquor License renewals under certain conditions.

**Move (Avery), seconded (Fernandes) to authorize the Town Clerk or Deputy Town Clerk to approve and sign all liquor license renewals which have not, during the last 12 months, experienced incidents or findings as described in M.R.S.A. title 28-A, Chapter 27, Section 2, on behalf of the Selectboard: in favor 5**

15. Discussion on Town Meeting date.

The Selectboard confirmed that they will hold an open Town Meeting on Wednesday June 9, 2021. It is the plan to hold the Town Meeting outside under tents and to meet all CDC and State of Maine requirements.

16. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for A-4/6/21, B-4/6/21, C-4/6/21, D-4/6/21

The Selectboard entered into executive session at 6:50 p.m.

The Selectboard returned from executive session at 6:58 p.m.

**Move (Hancock), seconded (Fernandes) to approve the Concealed Weapons Permits and authorize the Selectboard Chair to sign the permits for applicants A-4/6/21, B-4/6/21, C-4/6/21 and D-4/6/21: in favor 5**

17. Selectboard Comments

Mary asked when the audit would be ready and the Manager said in a week. She also asked if the definition of "infrastructure" has been determined concerning Federal Funds and the Manager responded that hasn't been a determination.

18. Executive Session 1 M.R.S.A. § 405(6)(A) -- Personnel: Town Manager Search

The Selectboard entered into executive session at 7:04 p.m.

The Selectboard returned from executive session at 7:10 p.m.

**The Selectboard moved (Avery), seconded (MacDonald) to adjourn at 7:11pm. 5 in favor.**