



Town of Casco
Selectboard Minutes
March 2, 2021

Selectboard Chair Tom Peaslee opened the meeting at 6:00pm.

Selectboard Members Present: Tom Peaslee (Chair), **Mary-Vienessa Fernandes** (Vice Chair), Holly Hancock, Scott Avery

Staff Present: Interim Town Manager Don Gerrish

Chair Tom asked for motion to approve the agenda.

1. Review and Approval of the Meeting Agenda

The Selectboard moved (Hancock), seconded (Avery) to approve the agenda: in favor 4.

2. Approval of Bills and Signing and Approval of All Open Warrants

The Selectboard moved (Hancock), seconded (Avery), and voted to approve bills and sign and approve all open warrants: 4 in favor.

3. Approval of Minutes: February 9 and February 17, 2021

The Selectboard moved (Hancock), seconded (Avery) to approve the February 9 and February 17, 2021 minutes: 4 in favor.

4. Public Participation

None.

5. Managers Update

The Manager reported that the Town receive 2 bids for the parking lot at the Memorial Field Project. RW Wiley-\$76,4770 and Khiel Excavation \$86,800. The Manager explained that the low bid, RW Wiley, was about \$21,000 over the budgeted amount. It was agreed to award the project and the additional funds would be requested from Undesignated Fund Balance.

Casco roads were posted on Monday March 1.

The Manager reported that because of a software upgrade the electric sign is not functioning and will be shut off until the problem is corrected.

6. Approval of Town Manager contract for 3 years with Brenda Fox-Howard.

The Selectboard moved (Hancock), seconded (Fernandes) to approve a Town Manager contract for 3 years with Brenda Fox-Howard; in favor 4-0

7. Accepting of Donations to the Fire/Rescue Department.

The Selectboard moved (Fernandez), seconded (Avery) to accept the attached list of donations for the Casco Fire/Rescue Department. In favor 3, abstained 1 (Hancock)

8. Discussion of method (open town meeting or secret ballot) for the June Town Meeting.

The Selectboard discussed the options and time frame for each option and decided to continue planning for a secret Ballot Town meeting but to review the options as new information is available.

9. Discussion of setting fees for solar projects.

The Selectboard moved (Avery), seconded Fernandes to set the fees for solar projects at \$.15 per square foot for panels that are commercial projects. In favor 4.

10. Discussion of proposal from Gorrill Palmer for 2021 CIP Paving & Street Rehab.

The Selectboard moved (Avery), seconded Fernandes) to accept the proposal from Gorrill Palmer for the 2021 Paving & Street Rehab project and their fees included in the proposal will be charged to the Paving Budget. In favor 4

11. Discussion of revised Winter Maintenance of Private Roads Policy

The Selectboard reviewed the revised policy and asked the Town Manager to send a copy of the draft policy to every property owner on a private road that the Town plows today requesting feed back by Friday March 19 on the draft policy.

12. Discussion of Selectboard Rules concerning when an official action(vote) of the Selectboard can be done during a Selectboard meeting.

The Selectboard asked the Manager to draft an amendment to the Selectboard Rules of Order and Procedures that restrict any Selectboard official action to an item on the agenda and bring the amendment back to the Selectboard for discussion.

13. Selectboard Comments

Selectboard Fernandes stated she had received letters on the Berry Property after the Selectboard discussed the property at the last meeting.

14. The Selectboard moved (Hancock), seconded (Fernandes) to adjourned at 7:14pm: in favor 4.

