

Town of Casco

Minutes of the February 13, 2018 Selectboard Meeting

Selectboard Members Present:

Holly Hancock, Mary Fernandes, Grant Plummer, Calvin Nutting and Tom Peaslee

Staff Present:

Town Manager David Morton, Code Enforcement Officer Alex Sirois and Administrative Secretary Bob Tooker

Approval of Agenda:

Holly Hancock amended the agenda to include a quarterly report from Code Enforcement Officer Alex Sirois under Committee and Staff Reports and a review of Emergency Medical Services billing.

The Selectboard moved (Plummer), seconded (Fernandes) and voted to approve the agenda for the February 13, 2018 Selectboard meeting as amended: 5 in favor, 0 opposed, 0 abstentions.

Approval of Warrants:

The Selectboard moved (Fernandes), seconded (Peaslee) and voted to approve bills and sign open warrants: 5 in favor, 0 opposed, 0 abstentions.

Approval of Minutes: (January 23, 2018)

The Selectboard moved (Peaslee), seconded (Fernandes) and voted to approve the minutes of the January 23, 2018 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.

Town Manager's Update: (David Morton)

- The Town has used approximately 3,500 yards of winter sand and 160 tons of road salt thus far this season. The winter sand and salt stockpile has been renewed.
- The Town has thus far netted \$4,533.60 from the sale of wood harvested from its State Park Road property and anticipates an additional \$6,000.00. The timber harvest will improve the health of the forest and lead to a better wildlife habitat.

- As a reminder, do not park on public ways during winter storm events or storm clean-up.

Committee and Staff Reports: (Code Enforcement Officer Alex Sirois)

Code Enforcement Officer Alex Sirois reviewed his quarterly report.

Public Participation:

David Kimball commented on his dispute regarding ownership of a parcel of land at Casco Tax Map 39, Lot 1.

Old Business:

1. Discussion regarding a proposed consent agreement for improper subdivision of property.

David Morton stated that the subdivision of a parcel of land that occurred years ago that was found to be improper by a title attorney is holding up the sale of a parcel. The Selectboard reviewed 1) a draft consent agreement prepared by legal counsel; and 2) the Town Planner's list of subdivision standards that would currently need to be met for Planning Board approval. The Selectboard amended the draft consent agreement to require Planning Board approval for any future subdivision of the property. In response to inquiries from the public, David provided an overview of the circumstances and the Selectboard's actions to date.

The Selectboard moved (Hancock), seconded (Plummer) and voted to amend the draft consent agreement by removing the language "within five years of the effective date hereof" in section 2. under NOW, THEREFORE on the first page and after the amended consent agreement is printed the Selectboard will be notified to come into the Town Office and sign it and in addition to include the list provided by the Town Planner: 5 in favor, 0 opposed, 0 abstentions

New Business:

2. Review of an application for relief or rescue services charges.

The Selectboard moved (Plummer), seconded (Peaslee) and voted to approve relief in the amount of \$763.00 for patient number 226854: 5 in favor, 0 opposed, 0 abstentions.

3. Review of Emergency Medical Services billing.

The Selectboard reviewed a list of overdue Emergency Medical Services (EMS) billing.

The Selectboard moved (Plummer), seconded (Peaslee) and voted to send the list of Emergency Medical Services billing provided tonight to collections: 5 in favor, 0 opposed, 0 abstentions.

4. Selectboard comments.

- Holly Hancock called for suggestions for entities that could receive the Spirit of America award and be recognized at Town Meeting.
- Holly Hancock noted that the Town has received audited financial statements for fiscal year 2017 from RHR Smith & Company and suggested that the auditor review them at a March, 2018 Selectboard meeting.
- In response to an inquiry from Tom Peaslee regarding a list of Maine Department of Transportation (MDOT) infrastructure projects that might benefit Casco, Holly Hancock stated that ditching, improvements to the Route 11 and Route 121 intersection and paving for parts of Route 121 are included on the list.
- In response to an inquiry from Grant Plummer, David Morton stated that costs thus far for winter road sand and salt are very close to the budgeted amount.
- In response to an inquiry from Grant Plummer, David Morton stated that he has not received revised plans for short term road work. Grant noted that it would be good to get the plans so that bids can be put out ahead of schedule for spring roadwork.
- David Morton stated that seasonal heavy load restriction signs are ready to post as soon as the timing is appropriate.
- David Morton stated that his preliminary work on the Town budget is complete and that proposed budget materials for the Selectboard and Finance Committee are ready for pickup.
- In response to an inquiry from Mary Fernandes, David Morton stated that the Town filed a lawsuit to recover funds related to the Burgess property.

5. Review of applications for abatement of taxes due to poverty or infirmity. (Requires executive session subject to Title 1 M.R.S.A., subsection 405, paragraph 6, part F, and pursuant to Title 36 M.R.S.A., subsection 841(2).)

6. Town Manager annual performance review. (Requires executive session pursuant to Title 1 M.R.S.A., subsection 405, paragraph 6, part A to discuss the employment, assignment, duties, compensation or evaluation where public discussion could violate the individual's right to privacy.)

The Selectboard moved (Hancock), seconded (Fernandes) and voted to adjourn to executive session to review a request for abatement of taxes due to poverty or infirmity subject to Title 1 M.R.S.A., subsection 405, paragraph 6, part F, and pursuant to Title 36

M.R.S.A., subsection 841(2); and to adjourn to executive session for the Town Manager annual performance review pursuant to Title 1 M.R.S.A., subsection 405, paragraph 6, part A to discuss the employment, assignment, duties, compensation or evaluation where public discussion could violate the individual's right to privacy: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard entered into executive session at 7:37 p.m.

The Selectboard returned from executive session at 8:35 p.m.

7. Any action required following the executive session.

The Selectboard moved (Hancock), seconded (Fernandes) and voted to approve an abatement for account 2-13-18-1 in the amount of \$1,041.28 and waive interest on 2017 taxes and work with the property owner on a payment plan: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Nutting), seconded (Plummer) and voted to adjourn: 5 in favor, 0 opposed, 0 abstentions.

ATTEST:

Robert Tooker
Administrative Secretary