



Town of Casco

Selectboard Minutes

June 7, 2022

Selectboard Members Present: Mary Fernandes (Chair), Robert MacDonald (Vice-Chair), Scott Avery, Eugene Connolly.

Selectboard Members Absent:

Staff Present: Town Manager Tony Ward

Public: Dawn DeBrusk, Donna Norton.

Chair Fernandes asked for motion to approve the agenda.

1. Review and Approval of the Meeting Agenda.

The Selectboard moved (MacDonald), seconded (Avery) to approve the agenda: 4 in favor .

2. Approval of Bills and Signing and Approval of All Open Warrants.

The Selectboard moved (Avery), seconded (Fernandes) to approve bills and sign and approve all open warrants: 4 in favor.

3. Approval of Minutes for April 26, 2022.

The Selectboard moved (Connolly), seconded (MacDonald) to approve minutes as presented. 4 in favor.

4. Managers' Report

- Included in your packet are year to date (YTD) reports on the Town's expenses, non-property tax revenues and property tax revenues. To date, the Town should be at 92.3% of our expenditures and collection of the same percentage of revenue. When reviewing the expenditures when are currently trending at 83.97 % and the only Department sub-budget lines exceeding the 92.3% are Cemeteries, General Assistance , Street lights, Dams and Debt Service. The Town should have

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expended \$4,002, 047 to date, but has expended \$3,640,877 or approximately \$361,170 under budget. Equally important is revenue to the Town account balances. When reviewing the non-property tax revenues, you will notice that almost every budget revenue has exceeded yearly expectations except Assessing, Recreation, Facilities, Animal Control and Public Works. Recreation, Facilities & Public Works are currently at the 92.3% rate or better. I am not concerned with the revenue amounts associated with Assessing and Animal Control, because these a relatively consistent revenues source and should be at expectation or shortly after year's end.

- To date, the Town has collected \$222,074 over anticipated non-property tax revenue.
- The final portion of the financial overview is the collection of property taxes. To date, the Town has collected \$9,522,822 of the \$9,726,741 committed (97.9%). This is not outside the norm with an anticipated influx on payments occurring before liens are placed on the properties. Without collecting any more property or non-property tax revenues the Town should anticipate being approximately \$380,000 in the positive.
- I met with Paul Johnson of GPCOG. He is their new Senior Economic Development Manager. He used to be the Chair of Scarborough Town Council and was actively involved in the Scarborough Downs project. He described GPCOG's vision of collaboration with local communities in gaining access to federal grant funds for community development of regional transportation.

Public Hearing

5. Application for Mass Gathering at Point Sebago by Greater Portland Chamber of Commerce.
Public Meeting opened at 6:10 pm and was completed at 6:11 pm with no public comment. The Selectboard moved (Avery), seconded (Fernandes) to approve the Mass Gathering Application submitted by Greater Bridgton Chamber of Commerce for Brewfest on September 24, 2022. 3-0-1(MacDonald) in favor.
6. Application for Mass Gathering at 941 Meadow Road by Casco Village Church.
Public Meeting opened at 6:13 pm and was completed at 6:14 pm with no public comment. The Selectboard moved (MacDonald), seconded (Fernandes) to approve the Mass Gathering Application submitted by Casco Village Church for Open Air Fair and Flea Market scheduled for July 9, 2022. 4 in favor.
7. Application for Mass Gathering at Point Sebago by Casco Day Fair Association.
Public Meeting opened at 6:15 pm and was completed at 6:16 pm with no public comment. The Selectboard moved (MacDonald), seconded (Fernandes) to approve the Mass Gathering Application submitted by Casco Day Fair Association for Casco Days on July 28th, 29th & 30th. 3-0-1(Avery in favor.

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Old Business

8. The Selectboard will discuss payments for Electric Vehicle Charging stations.

Informational Only. No Action.

9. The Selectboard will discuss 941 Quaker Ridge Road.

Informational Only. No Action.

New Business

10. The Selectboard will consider an application for a liquor license for an incorporated civic organization by the Greater Portland Chamber of Commerce.

The Selectboard moved (Connolly), seconded (Fernandes) to approve the application for a liquor license for an incorporated civic organization by Greater Bridgton Chamber of Commerce to be forwarded to the State for final approval. 3-0-1(MacDonald) in favor.

11. The Selectboard will consider 6 game of chance applications submitted by Casco Fair Association.

The Selectboard moved (MacDonald), seconded (Fernandes) to approve the application for 6 games of chance submitted by Casco Days Fair Association and forwarded these applications to the State for final approval. 3-0-1(Avery) in favor.

12. The Selectboard will consider bids for demolition of 388 Roosevelt Trail.

The Selectboard moved (Avery), seconded (MacDonald) to reject all bids submitted because of process error and authorize the Town Manager to post another request for proposals. 4 in favor.

Moved Agenda Item

23. **Public Participation:** Donna Norton complained about service that she received from Cumberland County Dispatch and lack of follow-up by animal control officer.

Return to New Business

13. The Selectboard will discuss Webbs Mill Gazebo.

Informational Only. No Action.

14. The Selectboard consider Workers Comp and Unemployment Insurance for FY23.
The Selectboard moved (MacDonald), seconded (Fernandes) contract with Maine Municipal Association Risk Management for the FY23 Workers Comp Insurance and Unemployment Insurance. 4 in favor.
15. The Selectboard will discuss traffic calming tests identified at Comprehensive Planning Meetings.
Informational Only. No Action.
16. The Selectboard will discuss updating of Personnel Policy and related documents.
Informational Only. No Action.
17. The Selectboard will consider two representatives for GPCOG COLAB for Broadband.
The Selectboard moved (Avery), seconded (Fernandes) to appoint Town Manager Tony Ward and Selectperson Robert MacDonald to represent Casco on GPCOG COLAB 2. 4 in favor.
18. The Selectboard will consider tax write off for 534 Red Road.
The Selectboard moved (Avery), seconded (Fernandes) to write off taxes for 534 Red Road in the amount of \$563.03 for fiscal years 2021 and 2022. 4 in favor.
19. The Selectboard will consider tax write off for 363 Orange Road.
The Selectboard moved (Fernandes), seconded (MacDonald) to write off taxes for 363 Orange Road in the amount of \$289.18 for fiscal year 2022. 4 in favor.
20. The Selectboard will consider tax write off for 6 Willow Way.
The Selectboard moved (Fernandes), seconded (MacDonald) to write off taxes for 6 Willow Way in the amount of \$638.15 for fiscal years 2020 and 2021. 4 in favor.
21. The Selectboard will consider a contract with Cumberland County for Communication Services.
The Selectboard moved (Connolly), seconded (Avery) to approve the 3-year contract with Cumberland County for Communication Services as presented and authorize the Town Manager to sign the contract on behalf of the Town.

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22. The Selectboard will consider amending meeting schedule for June, July and August.

The Selectboard moved (Connolly), seconded (Avery) to alter the Selectboard schedule to meet on June 28th, July 12th, July 26th, August 9th and August 23rd.

23. Selectboard Comments: **Selectboard member Avery wanted to publicly recognize and thank the Selectboard, Finance Committee, department heads and Town Manager for their efforts on the FY2022/2023 budget.**

Selectboard Chair Fernandes wanted to recognize Irene Morton and Peg Dilley for their efforts with the Memorial Day ceremony.

Executive Session

24. **The Selectboard moved (Avery) moved, seconded by (Fernandes) to go into executive session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for applications 06/07/22A @ 7:21 pm.**

25. **The Selectboard moved (Avery), seconded (Connolly) to adjourn at 7:26 PM. 4 in favor.**

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