



## **Town of Casco**

### Selectboard Minutes

November 1, 2022

**Selectboard Members Present:** Robert MacDonald (Chair), Scott Avery (Vice-Chair), Eugene Connolly & Grant Plummer.

**Selectboard Members Absent:** Mary Fernandes

**Staff Present:** Town Manager Tony Ward

**Public:** Sam Brown, Amy Brown, Tom Mulkern, Sue Witonis, Matt Hesser and Dawn DeBusk

Chair MacDonald asked for motion to approve the agenda.

1. Review and Approval of the Meeting Agenda.

**The Selectboard moved (Avery), seconded (Connolly) to approve the agenda: 4-0 in favor .**

2. Approval of Bills and Signing and Approval of All Open Warrants.

**The Selectboard moved (Connolly), seconded (Avery) to approve bills and sign and approve all open warrants: 4 in favor.**

3. Approval of Minutes: October 4, 2022 & October 18, 2022

**The Selectboard moved (Connolly), seconded (Avery) to approve October 4, 2022 and October 18, 2022 minutes as presented: 4 in favor.**

4. Public Participation: Sue Witonis requested clarification on level of public participation allowed in the agenda items and during this portion of the agenda.

Tom Mulkern advised about the upgrading of the red barn and inquired clarification of the feasibility study associated with the Casco Fire Department.

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Approved as amended by Casco Selectboard on November 15, 2022

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## 5. Managers' Report

- The Town received three (3) applications for the newly created Truck Driver/Laborer position. Interviews are forth coming and hope to have the new employee in place by December 1<sup>st</sup>.
- The Request For Proposal for the Town's revaluation closed on October 28<sup>th</sup>. The Town received bids from RTK of Massachusetts and Vision of Portland. Interviews of the two companies are forthcoming. I will be working with Ben Thompson of Cumberland County Assessing to coordinate the interviews and ensure Selectboard participation in the interview process.
- Next Selectboard meeting will include a public hearing of the property located at 475 Poland Spring Road as a Dangerous House. Attorney Ben McCall will be present at this hearing to assist the Selectboard as necessary.
- Contract negotiations with IAFF local 5372 is progressing forward. Most items have tentative agreements and I optimistically anticipate completion of the negotiation by year's end.
- I spoke with Natalie Burns relating to Selectboards question about the necessity for Town Meeting approvals for subdivision plans submitted by Point Sebago. She advises that only changes to the contract zoning need to go thru Town Meeting Approval. Subdivision plans or appendixes to these plans would go thru the Planning Board process and the ones provided to the Selectboard did such. This is dictated by Maine law and this is one of the areas where home rule is diminished by the State.
- The Casco Naples Bulky Waste Council approved modifications to the fee structure beginning in January 2022. The necessity for the changes was increases in fees paid by bulky waste, increased transportation costs and lower costs increase bulky waste volume. The additional fees are being implemented in addition to the current weight process:
  - Computers & Laptops \$ 5.00
  - Recliners \$10.00
  - TVs & Monitors \$15.00
  - Box Springs \$20.00
  - Couches \$20.00
  - Mattresses \$20.00
  - Items Containing Freon \$25.00
- The Bulky Waste Council will be meeting on November 17<sup>th</sup> at 9:00 am to discuss a topic previously discussed by this Selectboard. They are discussing modifications to the days of operation for the Transfer Station and Bulky Waste. The current days of operation do not give staff two consecutive days off. The discussion will be focusing on changing a day of operation from Saturday, Sunday, Tuesday & Thursday to Saturday, Sunday, Wednesday & Friday.
- Elections are being held on November 8<sup>th</sup> between the hours of 8:00 am and 8:00 pm at Crooked River Elementary School. We anticipate this being a very busy polling location and request that all voters have patience with our staff and volunteers. We anticipate posting the results of Casco's voting on our website by night's end. The Town Office will be closed on election day, because of front office staff will be working at the polls.

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- I have continued discussion with Center for an Ecology-Based Economy. Our collaboration with them will result in a resiliency grant application being submitted in March of 2023. As part of the grant process, CEBE will conduct a public forum like the Comprehensive Casco Planning Days. The tentative day for this public dialogue is November 29<sup>th</sup> at 6:00 pm. A second public meeting date will be determined at this session.
- GPCOG representatives will be attending the November 15<sup>th</sup> meeting and provide the Selectboard with an update on the comprehensive plan progress.
- The Casco Fire Department responded to a fire in Point Sebago at a location where storage container residences replacing other approved dwelling. The fire started by a spark from a welding device igniting spray foam insulation. After the fire, Town employees observe that bedroom was located on the second floor of this container with no second egress. This is a violation of town and state building codes. This design was not consistent with standards and the installation was ceased. The Code Enforcement Officer and Fire Chief shall be inspecting all these storage container residents to ensure they meet current codes. None of these storage container units have received an occupancy permit to date.

#### **Old Business**

6. The Selectboard will discuss Capital Improvement Plan priorities.

**No Action. Discussion Only.**

7. The Selectboard will consider a commercial solar moratorium.

**No Action. Discussion Only.**

#### **New Business**

8. The Selectboard will consider awarding winter sand bid contract.

**The Selectboard moved (Plummer), seconded (Avery) to award the 2022 winter sand bid to Shaw Brothers: 4 in favor.**

9. The Selectboard will consider updating the Casco Personnel Policy.

**No Action. Discussion Only.**

10. The Selectboard will consider 3-year contract with Cumberland County for Assessing Services

**The Selectboard moved (Avery), seconded (Plummer) to sign a three (3) year contract with Cumberland County to provide Assessing services. 4 in favor.**

11. The Selectboard will consider a request for a fuel charge addition to snow plowing contract.

**No Action. Discussion Only.**

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12. The Selectboard will discuss year to date budget expenditures and revenues.

**No Action. Discussion Only.**

13. Selectboard Comments

**Selectboard member Avery wanted to recognize the efforts of Beth Latsey, Julie Kocika and all the volunteer efforts that resulted in an exception “Trunk or Treat” event.**

**Selectboard member Plummer inquired about the Pleasant Lake Beach project. He also requested a dialogue occur with the property owner of 957 Poland Spring Road and see if the town can receive an easement or right of way on their property to connect the two Town properties.**

**Selectboard member Plummer requested an update on road projects from the Town Manager. He also requested Department heads attend Board meetings periodically, quarterly, etc.**

**Chair MacDonald inquired about the status of the junk located on the previously discussed property on Leach Hill Road.**

#### **Executive Session**

14. The Selectboard moved (Connolly, seconded Avery to go into executive session pursuant to Title 25, Part 5, Chapter 252, Section 2006 for concealed weapons permit application 11/01/22A at 7:08 pm. Out of executive session at 7:13 pm.

**The Selectboard moved (Avery), seconded (Plummer) to adjourn at 7:13 PM. 4 in favor.**