

APPLICANT'S NAME \_\_\_\_\_ (Please print). DATE \_\_\_\_\_

**CASCO SITE PLAN REVIEW SUBMISSIONS CHECKLIST**

*Unless expressly waived by the Planning Board, the following items are required for all applications for Site Plan Review.*

**\*ALL items must be answered. If N/A, include explanation. If any items are left blank, the application will be deemed incomplete.**

	<b>*<u>Applicant</u></b> <b>(check complete)</b>	<b><u>Planning Board</u></b> <b>(date complete)</b>
A. A fully executed and signed copy of the application for Site Plan Review.	_____	_____
B. Fifteen (15) copies of a site plan showing the following at a scale not to exceed 50' to the inch.	_____	_____
1. Owner's name, address and signature.	_____	_____
2. Names and addresses of all abutters.	_____	_____
3. Sketch map showing general location of site within town.	_____	_____
4. Boundaries of contiguous properties under control of owner or applicant.	_____	_____
5. Bearing and distances of all property lines and source of this information.	_____	_____
6. Zoning classifications(s) and boundaries.	_____	_____
7. Soil types and locations.	_____	_____
8. The location of all building setbacks as required by zoning ordinance.	_____	_____
9. The location, size and character of all signs and exterior lighting.	_____	_____
10. The lot area of the parcel, street frontages, and zoning requirements for minimum lot.	_____	_____
11. The location of all existing and proposed buildings (including size and height), driveways, sidewalks, parking spaces, loading areas, open spaces, large trees, open drainage courses, signs and exterior lighting, utilities, services areas, easements and landscaping.	_____	_____

**12. The location of all buildings within 50 feet of the parcel to be developed and the location of intersecting roads or driveways within 200 feet of the parcel.**

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**13. Existing and proposed topography of the site at 2-foot contour intervals if major changes to existing topography are being proposed.**

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**C. A stormwater drainage plan showing:**

**1. The existing and proposed method of handling stormwater runoff.**

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**2. The direction of flow of runoff through use of arrows.**

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**3. The location, elevation, and size of all catch basins, dry wells, drainage ditches, swales, retention basins, culverts and storm sewers.**

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**4. Engineering calculations used to determine drainage requirements based on a 25-year storm frequency, if the project will significantly alter the existing drainage pattern due to such factors as the amount of new impervious surface (such as paving and building area) being proposed.**

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**D. A utility plan showing provisions for water supply and wastewater disposal, including a completed HHE 200 form completed by a licensed site evaluator or Maine Certified Soils Scientist, and the size and location of all test pits, piping, holding tanks, leachfields, etc.**

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**E. A planting schedule keyed to the site plan and indicating the varieties of trees, shrubs and other plants to be planted on the site.**

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**F. Building plans, properly scaled, showing all elevations, together with a schedule detailing the type, color and texture of all proposed principal buildings and structures and all accessory buildings and structures.**

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**G. Copies of any proposed or existing easements, covenants, and deed restrictions.**

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**H. Copies of all applicable State approvals and permits.**

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**I. Other information as requested by the Planning Board. Please note below.**