

APPENDIX C

MINOR SUBDIVISION PLAN SUBMISSIONS

***ALL items must be answered. If N/A, include explanation. If any items are left blank, the application will be deemed incomplete.**

Subdivision Name _____

Applicant Name _____

Owner Name _____

	Check When Complete	Indicate Date When Complete <u>Municipal Staff or Planning Board</u>
1. The Final Plan shall be submitted with the mylar original, twelve (12) copies and one sepia print, of each map or drawing, together with twelve (12) copies of any attachments required for approval. All maps and drawings shall be printed or reproduced in the same manner as the Preliminary Plan. Space shall be reserved thereon for endorsement by all appropriate agencies.	<u>*Applicant</u> _____	_____ _____
2. Location Map. The Final Plan shall be accompanied by a Location Map drawn at a scale of not over 400 feet to the inch to show the relation of the proposed subdivision to the adjacent properties and to the general surrounding area.	_____ _____	_____ _____
3. A completed application form and fee payment as established in the Town Fee Schedule.	_____ _____	_____ _____
4. All of the information presented on the sketch plan and any amendments thereto suggested or required by the Planning Board.	_____ _____	_____ _____
5. The name, registration number and seal of the land surveyor or engineer or planning consultant who prepared the plan.	_____ _____	_____ _____
6. Street name and lines, pedestrian ways, lots, easements and areas to be reserved for or dedicated to public use.	_____ _____	_____ _____

	Check When Complete	Indicate Date When Complete
	<u>*Applicant</u>	<u>Municipal Staff or Planning Board</u>
7. Sufficient data to determine readily the location, bearing and length of every street line, lot line, boundary line, and to reproduce such lines upon the ground. Parting lines of all lands adjoining the subdivisions shall be shown.	_____	_____
8. The length of all straight lines, the deflection angles, radii, length of curves and central angles of all curves, tangent distances and tangent bearing for each street.	_____	_____
9. Lots within the subdivision numbered as prescribed by the Planning Board.	_____	_____
10. Permanent reference monuments shown thus: "X". They shall be constructed and placed in accordance with specifications herein as described in the Casco Subdivision Ordinance, and their location noted and referenced upon the Final Plan.	_____	_____
11. Proposed easements and watercourses and the location of all natural features or site elements to be preserved.	_____	_____
12. Final location of driveways and proposed building locations.	_____	_____
13. Certification by a registered professional engineer or a registered land surveyor that all survey, deed and supporting information accurately reflects the true conditions existing on the proposed subdivision.	_____	_____
14. Design of any bridges or culverts which may be required.	_____	_____
15. A medium-intensity soils map that encompasses the area to be subdivided. The Planning Board may require submission of a high-intensity soils map in instances where poor soils are evident.	_____	_____

	Check When Complete	Indicate Date When Complete
16. Location and results of test pits to ascertain subsurface soil ground water conditions and depths to maximum ground water level. A HHE 200 form, completed by a Maine Registered Soil Scientist or Maine licensed site evaluator, must be submitted showing at least one suitable test pit per lot.	<u>*Applicant</u>	<u>Municipal Staff or Planning Board</u>
17. Written offers of cession to the Town of Casco of all public open space shown on the Plan, and copies of agreements or other documents showing the manner in which spaces, title to which is reserved by the subdivider, are to be submitted.		
Unless otherwise waived by the Planning Board, the subdivider shall also submit the following:		
18. A surface drainage plan or stormwater management plan, with profiles and cross-sections drawn by a professional civil engineer showing the design of all facilities and conveyances necessary to meet the stormwater management standards as set forth in this Ordinance. The engineer shall include a written statement indicating that the proposed subdivision will not create erosion, drainage or runoff problems either in the subdivision or in adjacent properties. Changes in runoff shall be calculated by using the TR 55 method or subsequent revisions. The Planning Board may require review of the plan at the subdivider's expense by a certified agency designated by the Planning Board.		
19. Contour lines at intervals of not more than ten (10) feet or at lesser intervals as the Planning Board may require.		
20. Base Flood Elevation Data.		
21. A soil erosion and sediment control plan prepared by a professional engineer or geologist. The Planning Board may require the review of this plan at the subdivider's expense by a Certified Agency designated by the Planning Board.		

	Check When Complete	Indicate Date When Complete
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22. Description of how solid waste generated from the proposed subdivision are to be collected and disposed of.	_____	_____
23. Description of how stumps and demolition debris generated by development and construction of the proposed subdivision are to be disposed.	_____	_____
24. Other information as deemed necessary by the Planning Board.	_____	_____